

Wasatch County

GOVERNANCE & OVERSIGHT NARRATIVE

3 Year Plan (2024-2026)

Local Authority: Wasatch County

Instructions:

In the cells below, please provide an answer/description for each question. **PLEASE CHANGE THE COLOR TO BLUE, OF SUBSTANTIVE NEW LANGUAGE INCLUDED IN YOUR PLAN THIS YEAR!**

1) Subcontractor Monitoring

The DHS Contract with Mental Health/Substance Abuse Local Authority states: When the Local Authority subcontracts, the Local Authority shall at a minimum:

- (1) Conduct at least one annual monitoring review of each subcontractor. The Local Authority shall specify in its Area Plan how it will monitor their subcontracts.**

Describe how monitoring will be conducted, what items will be monitored and how required documentation will be kept up-to-date for active subcontractors.

All contracted providers shall be knowledgeable of WBH's Contracted Provider Agreement including: 1 All laws, regulations, or actions applicable to the services provided. All WBH clients' currently in services with contracted outside providers have clinical and billing documentation audited by WBH's Outside Provider Contract Program Manager or her designee. The program manager/designee audits five percent (5%) of each clinical record open and assigned to each provider annually. When a provider serves more than one client, the program manager/designee audits a maximum of five clinical records annually. The program manager/designee uses WBH's identified audit instrument for each clinical record audited. Specialized audits are initiated based on client complaints, suspicious billing practices, or from other reported issues. The program manager will notify the outside provider orally and in writing of any negative audit findings. The outside provider has 90 days from the date of notification to correct errors. The program manager ensures all negative audit findings are corrected. A copy of the audit instrument is maintained by the program manager and the program manager reports any issues of significant concern or identified billing errors to WBH's Executive Committee and Quality Improvement Committee.

Wasatch County performs monitoring of WBH via a regularly scheduled coordination meeting that includes the County Manager of Wasatch County, the Chief Executive Officer of WBH, and the Program Manager of WBH Operations in the Wasatch County Catchment area. Minutes are maintained for each meeting.