

Utah County Prevention GOVERNANCE & OVERSIGHT NARRATIVE 3 Year Plan (2024-2026)

Local Authority: Utah County Prevention

Instructions:

In the cells below, please provide an answer/description for each question. **PLEASE CHANGE THE COLOR TO BLUE, OF SUBSTANTIVE NEW LANGUAGE INCLUDED IN YOUR PLAN THIS YEAR!**

1) Subcontractor Monitoring

The DHS Contract with Mental Health/Substance Abuse Local Authority states: When the Local Authority subcontracts, the Local Authority shall at a minimum:

- (1) Conduct at least one annual monitoring review of each subcontractor. The Local Authority shall specify in its Area Plan how it will monitor their subcontracts.**

Describe how monitoring will be conducted, what items will be monitored and how required documentation will be kept up-to-date for active subcontractors.

The prevention department developed a tool to monitor compliance with subcontractors. Audits will be performed for each of the subcontractors and completed by December, 2023. The tool will monitor compliance for appropriate use of allotted funds, fidelity to evidence-based programs and processes, and adherence grant specifics. The Conflict of Interest forms have been completed and will be available for review, along with the contracts, upon request.