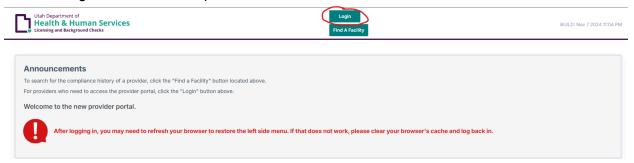
Case Management Recertification Application

Before you begin your application you will need to complete the first two following steps:

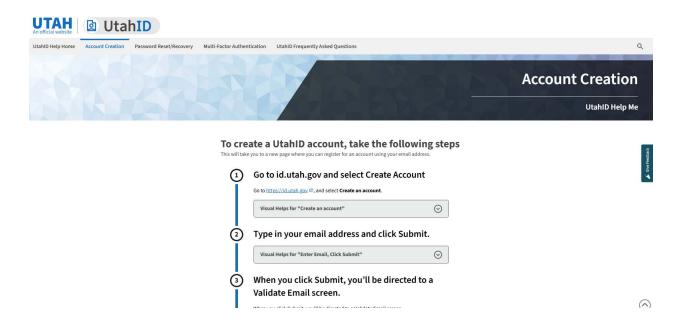
- Recertifying CMs will be required to receive a score of 70% or higher on the Utah <u>DHHS/OSUMH Case Management Certification Training</u> provided by the Office of Substance Use and Mental Health. Save certificate of completion as a PDF to be uploaded.
- 2. Fill out the Application for Re-Certification as a Behavioral Case Manager form and have it ready to upload: Case-Mgt-Re-Certification-Application-04.06.25 update.ada.pdf
- 3. Take the case management recertification assessment found here: CM Recertification
 Assessment

Click on this link.

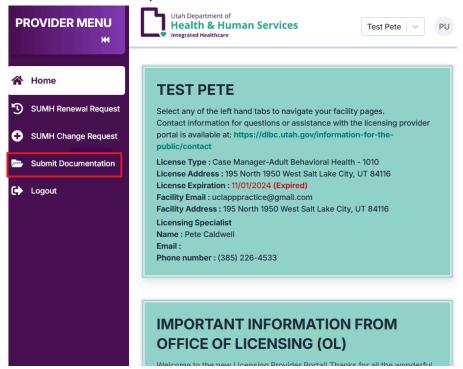
Click the Login button on the top of the screen:



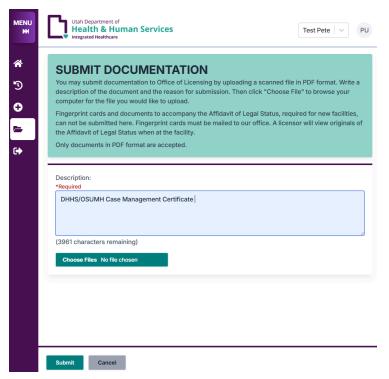
You will be redirected to the Utahid login page. Please sign in or create an account. Instructions for account creation can be found here: https://dts.utah.gov/idhelp/account-creation/



To upload a copy of your <u>DHHS/OSUMH Case Management Certification Training</u>. Go to submit documentation on the provider menu.



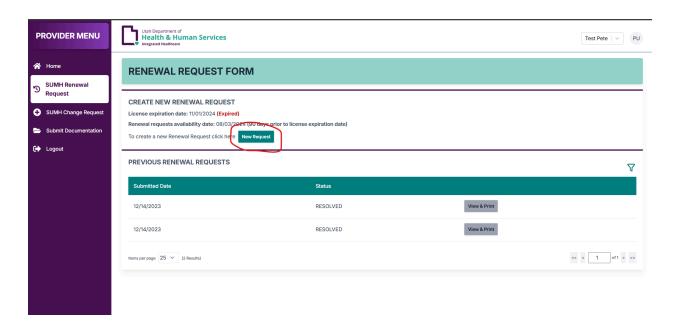
Upload a copy of your certificate under the name of "DHHS/OSUMH Case Management Certificate"



Click on the SUMH Renewal Request button on the left side of the page: ***If nothing appears on the left side, please refresh your browser.



Click on New Request



For case management applications, please upload a completed <u>recertification application</u> in pdf format

CERTIFIED CRISIS WORKERS AND CASE MANAGERS

Upload a copy of your completed recertification application



Once the <u>recertification application</u> and <u>DHHS/OSUMH Case Management Certification Training</u> certificate have been uploaded and the required fields are completed you can submit your application by clicking the Submit button at the bottom of the page.

Please contact <u>osumhcasemanagement@utah.gov</u> if you have any questions or need any support.