

Case Management Re-certification

Recertification requirements:

- Each Certified Case Manager is required to complete and document 30 training hours over the 3 year certification period. Training hours must include at least 4 hours of ethics and 3 hours of suicide prevention training. Other topics may include mental health, substance use disorder, homelessness, trauma informed care, or related topics.
- Receive a score of 70% or higher on Utah DHHS/OSUMH Case Management Certification Training. The training is provided by the Office of Substance Use and Mental Health in an online format. It is designed to evaluate the applicant's basic knowledge about:
 - behavioral health disorders;
 - ethical behaviors and attitudes; and
 - case management skills;
- A certified case manager shall complete an office issued recertification assessment.

Recertification Instructions:

1. Complete the Utah DHHS/ OSUMH Case Management Certification Training. You are required to receive a score of 70% or higher. Save certificate of completion as a PDF. You will use the certificate to upload in your application. The training/exam is [here](#).
2. Fill out the Application for Re-Certification form. Save the document as a PDF. You will upload the document in your application. The document is [here](#)
3. Take the case management recertification assessment found [here](#)

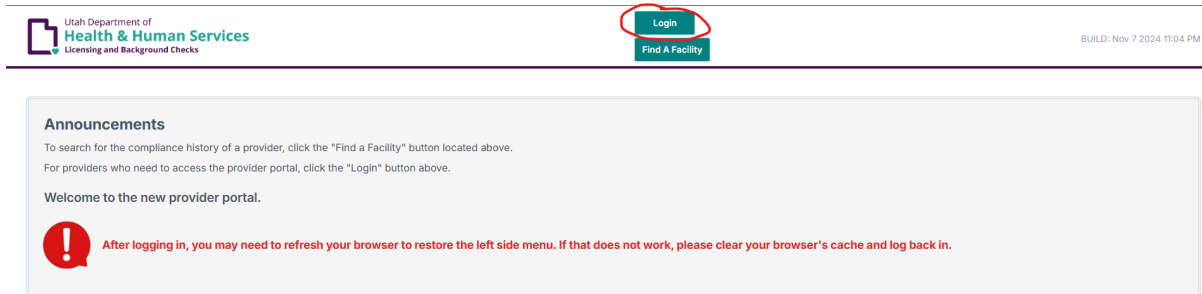
Once all steps are completed you will follow the instructions below.

Login into <https://provider.dlbc.utah.gov/> to upload the required documents from the instructions steps.

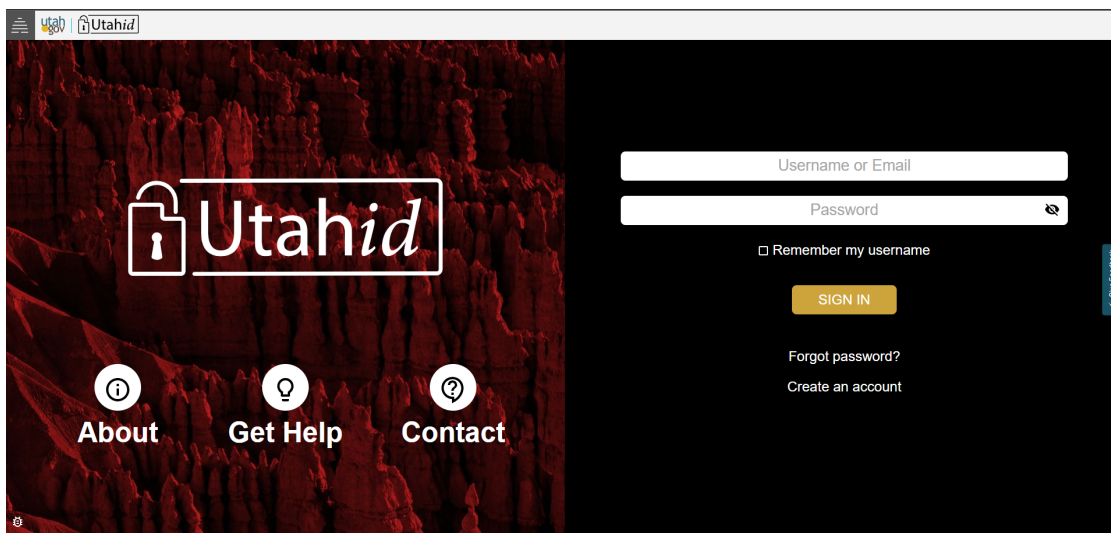


Click [here](#) to access the application. For the best experience, use the browser Google Chrome.

Click the Login button on the top of the screen:



You will be redirected to the Utahid login page. Please sign in or create an account. Instructions for account creation can be found here: <https://idhelp.utah.gov/account-creation.html>



Click on the SUMH Renewal Request button on the left side of the page: ***If nothing appears on the left side, please refresh your browser.

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Select any of the left hand tabs to navigate your facility pages. If you have questions or need help navigating your licensing provider portal contact Sarah Atherton at (801) 842-1422 or satherton@utah.gov.
License Type : Case Manager-Adult Behavioral Health - 1010
License Address : 195 North 1950 West Salt Lake City, UT 84116
License Expiration : 11/01/2024 (Expired)
Facility Email : uclapppractice@gmail.com
Facility Address : 195 North 1950 West Salt Lake City, UT 84116
Licensing Specialist
Name : Pete Caldwell
Email :
Phone number : (385) 226-4533

IMPORTANT INFORMATION FROM OFFICE OF LICENSING (OL)

Welcome to the new Licensing Provider Portal! Thanks for all the wonderful things you do to help us protect the health and safety of Utah residents!

OTHER INFORMATION

For important information related to Office of Licensing visit our website at dlbc.utah.gov.

Click on New Request

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RENEWAL REQUEST FORM

CREATE NEW RENEWAL REQUEST

License expiration date: 11/01/2024 (Expired)
Renewal requests availability date: 08/03/2024 (90 days prior to license expiration date)
To create a new Renewal Request click here **New Request**

PREVIOUS RENEWAL REQUESTS

Submitted Date	Status	
12/14/2023	RESOLVED	View & Print
12/14/2023	RESOLVED	View & Print

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For case management applications, please upload a certificate of completion from [Utah DHHS/OSUMH Case Management Certification Training](#) & a completed [Application for Re-Certification form](#) in pdf format

CERTIFIED CRISIS WORKERS AND CASE MANAGERS

- Upload a copy of your completed recertification application

Choose File No file chosen

Once the training certificate and Application for Re-Certification form has been uploaded and the required fields are completed you can submit your application by clicking the Submit button at the bottom of the page.

Please contact osumhcasemanagement@utah.gov if you have any questions or need any support.

